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International equipment repair and maintenance shipping information

Fill out the information below and email or fax back to us. On receiving this form we will email you the approximate shipping cost, the shipping labels and customs paper work with instruction. Print out the labels and custom paper work, attach them to the corresponding boxes and then drop boxes at nearest FedEx office. **Do not let FedEx office change the paperwork or the special rates will not apply and additional charges may be added.**

By attaching the labels and dropping off the boxes at a FedEx office you are accepting the cost of shipping and this charge will be applied to your final invoice.

Company Name: _____
 Contact Person: _____
 Phone No.: _____ Email: _____

Billing Address: _____
 City: _____ State: _____ Zip: _____

Shipping Address: _____
 City: _____ State: _____ Zip: _____

No. of Boxes	Weight (lbs)	Length (in)	Width (in)	Height (in)	Description of contents
1					
2					
3					
4					
5					
6					
7					
8					

For the best value try to fit as much as possible in as small box as possible, try not to exceed 70lbs per box.

Make sure all paperwork is attached to correct box.

Do not schedule FedEx Pick Up.